

CANVAS MODULE FOR STUDENT SUPPORT



The “**If You Need Support**” Canvas module is available for all faculty to add to their course. It is designed to help your students identify and access support services across PSU to assist them in struggles they may be facing in three areas central to college success: academics; belonging and mental health; and finances and basic needs.



Become a Support Ambassador

1. Agree to **be open to assisting your students** as appropriate in the areas of: academics, belonging and mental health, and finances and basic needs. Make it known that students can come to you with issues in these areas and that you will work to connect them with the folks and services who can help them.
2. Agree to **make three short videos** and add them to the Canvas module, replacing the three placeholder videos with your own content. Each video should be from 30 seconds to about 4 minutes depending on what you would like to say.
3. You **agree to read all three pages** of the module so you know what resources are available to your students!



Get Started

Follow the instructions on the next page for information on how to add the module to your course and incorporate your own videos.



Need more Help?

Contact the CoLab if you want to discuss the content of your videos and are looking for advice on how to get your message across.

Contact ET&S if you need help with the tech end of making a video or accessing importing the module into Canvas; Megan Smith is our ET&S partner in this project and can answer questions about the attached instructions, which she created for us!

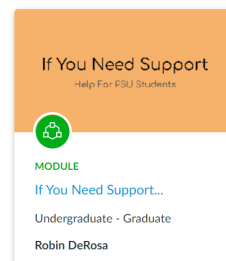


How to Access the Commons

Inside of your Canvas Course, on the left-hand **green global menu** side bar, click on the icon for Canvas Commons.

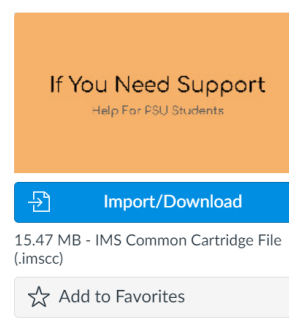


Enter **PSU Support** in the search field, and the module will appear. Click on the hyperlink inside module.



Click on, **Import/Download**, and a fly out menu will appear where you can choose which course you would like this module to live in.

*It may take a few minutes to appear in your course. The module will appear at the bottom of your modules.



Copy Resource Link

Import/Download

Import into Canvas


Search for a course

courses

- All
- Canvas Edu Cert
- Elementary Spanish- 8 Weeks
- iLearn - Assignments in Canvas
- ...

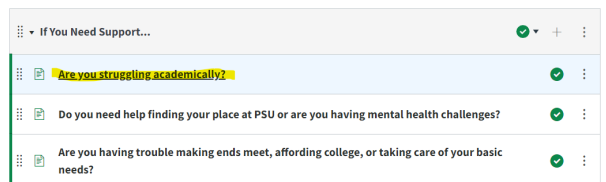
Editing Videos in the Module

Before you start this process, make sure you have the video that you want to upload inside of your, **My Media**, in Canvas. If you need assistance with uploading a video to **My Media**, please reference this knowledge Base article or you can contact Megan Smith (megan.smith@usnh.edu):

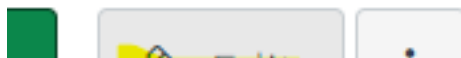


Kaltura: Upload or Create Media
This article describes how to upload or create media using Kaltura.
University System of New Hampshire / Jul 19, 2019

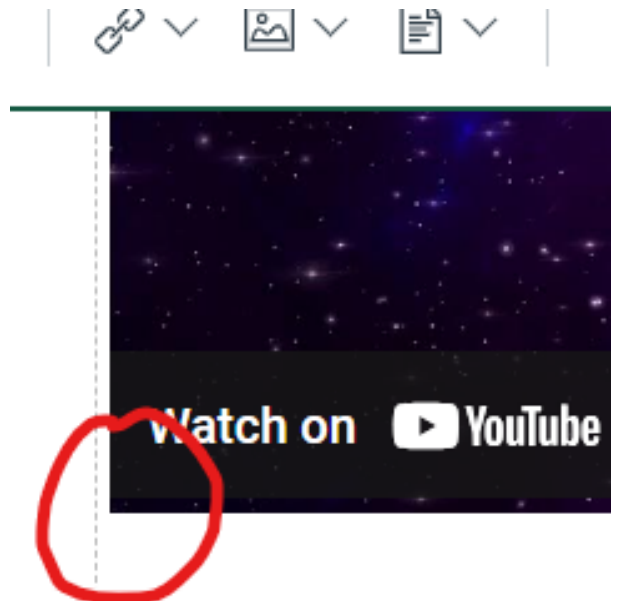
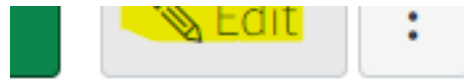
Once you have downloaded the module into your course, you will want to replace the holder videos on the 3 pages. To do this, click on the **title** of the page in the module.



Once you are inside the page, click Edit in the **upper right-hand corner**.



Click on the Rich Content Editor (text box) so that your cursor is underneath the video or to the bottom left corner of the video. This may take a few tries. Then press the **Delete** key.



Click on the Kaltura starburst to choose a video and upload it to the page.

Don't forget to press **Save!**

